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STANDARD FORM NO. 64 Approved For Release 2000/04/14 : CIA-RDP78-03568A000

Office Memorandum • UNITED STATES

25X1A9a

TO : Acting Chief, Organization & Methods Service DATE: 7 February 1952
FROM : Chief, Classification & Wage Division
SUBJECT: Request for T/O Revision

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Reference is made to the Office of Training, General Training Division, UTG/A Branch, table of organization.

The following change in classification designation has been made with respect to position number U42 on the T/O of the Office of Training:

	Code U
From: Secretary-Steno	GS-318-7 42
To: Adm Assistant	GS-301-7 42

P8

It is requested that the T/O be amended accordingly.

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JOB NO. _____ BOX NO. _____ FILE NO. _____ DOC. NO. 3 NO CHANGE
IN CLASS/DECLASS/CLASS CHANGED TO: TS S C RET. JUST. _____
NEXT REV DATE _____ REV DATE 11/71 REVIEWER 59114 TYPE DOC OL
NO. PGS. _____ CREATION DATE _____ ORG COMP _____ OPI _____ ORG CLASS S
REV CLASS W REV COORD. _____ AUTH: HR 70-3

OK JAP 11 Feb.

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